



**NORTH AND EAST BURIAL GROUND COMMISSION**  
**1081 HOPE STREET**  
**BRISTOL, RI 02809**

The meeting of Wednesday June 24, 2015 was held at the Bristol State Court House, 240 High Street and was called to order by Chairman Charles Cavalconte at 6:00 PM. Present were Chairman Charles Cavalconte, Commissioner Jacob Begin, Commissioner James Riccio, Commissioner Susan Church, Superintendent Enzly W. Ramsay Jr and Recording Secretary Carol Gafford. Commissioner Ed Carusi was excused. The Minutes of the Wednesday May 13, 2015 meeting were read. Motion was made by Commissioner Begin to approve the minutes, seconded by Commissioner Church and accepted by all.

**SUPERINTENDENT'S and MONTHLY MAINTENANCE REPORT**

**CENSUS AND SALES REPORT (FY 2014-2015)**

<u>Number of Burials for May 2015</u>		<u>FY2014-2015 TOTALS</u> <u>July 2014-June 2015</u>	
Number of Traditional Burials:	May <u>4</u>	Standard Burials:	<u>46</u>
Number of internment of Cremains:	<u>4</u>	Cremation Burials:	<u>22</u>
Cremation Garden Burials	<u>1</u>	Cremation Garden Burials:	<u>6</u>
Sales of Traditional Graves	<u>5</u>	Traditional Grave Sales:	<u>27</u>
Immediate Need	<u>1</u>	Cremation Garden Sales:	<u>9</u>
Pre-Need	<u>4</u>	Infant Burial	<u>2</u>
Sales of Cremation Garden	<u>1</u>		
Immediate Need	<u>1</u>		
Pre-Need	<u>0</u>		

**FINANCIAL REPORT**

~**Review of Current Revenue and Expense spreadsheet from the Treasurer's Office, Town of Bristol- Action:** Ongoing

~**Review of Current Receipts and Expenses from Ramsay's, Inc.-** Chairman Cavalconte reviewed the May Sales and Census numbers from Ramsay Inc.

~**Budget Committee/Endowment Fund Status -** Chairman Cavalconte presented the 2015-2016 budget. Motion was made by Commissioner Church to submit the budget to the Treasurer, seconded by Commissioner James Riccio and approved by all. Chairman Cavalconte also reviewed the monthly Revenue and Expense Statement for NBG from the Town of Bristol.  
**Action:** Ongoing

~**Additions To Revenue And Income Statement** – None at this time.

## **SEASONAL AND SPECIAL PROJECTS**

### ~**Website**

**Status:** There was no update at this time

**Action:** September 2015

### ~**Rules and Regulations**

**Status:** The Rules and Regulations will get posted to the old and new website which is still under construction at this time.

**Action:** Ongoing

### ~**BCWA Water Pipe Project**

**Status:** Chairman Cavalconte continues to work on this issue and will keep the Commission informed.

**Action:** Ongoing

### ~**Road Repair Status**

Superintendent Ramsay has talked with the Town Administrator concerning the roads and he is aware of the Commission's needs. Currently there is no formal paving plan available that would help the North Burial Ground roads. He will keep the Commission updated on this.

**Action:** Research/ under consideration

### ~**NBG Chapel Painting**

**Status:** **Action:** On Memorial Day Chairman Cavalconte and Commissioner Church inspected the Chapel. The gutters need some work as there is damage in the Southwest corner. The rail also needs painting. Superintendent Ramsay will take a paint chip to get the correct color for the Chapel and will work on fixing the damage and painting the rail.

### ~**Water Faucet**

**Status:** Superintendent Ramsay will update the Commission when the hydrant in the far west entrance is replaced.

**Action:** Ongoing

### ~**EBG Fence Repair and Funding/DAR Grant Research**

**Status:** The Commission will talk with local DAR representatives to discuss the EBG Fencing and possible collaboration on repairs and restoration. Chairman Cavalconte will talk with grant writer Diane Vaughan about possible money available for the East Burial Ground fence repair project.

**Action:** Ongoing

### ~**Foundation Fees**

**Status:** Superintendent Ramsay will research this and bring information back to the Commissioners.

**Action:** Ongoing

**CAPITAL IMPROVEMENTS**

**~Natural/Green Burials/ Memorial Grove/Scattering Garden**

**Status:** The Commission will continue to discuss options for natural burying grounds and a scattering garden for ashes. Discussion and research will continue over future meetings.

**Action:** Under Consideration, Conversation/ Research

**COMMUNITY RELATIONS AND SPECIAL EVENTS**

**~Archival/Preservation Committee Action/ Status: Currently Tabled**

**Status:** The Archival/Preservation Committee has been tabled to a future meeting and Chairman Cavalconte and Secretary Gafford will work on this project.

**Action:** Tabled

**~Cemetery Tree Responsibility**

**Status:** There is no update at this time. Superintendent Ramsay has ideas for tree planning in the back of the cemetery. Chairman Cavalconte has talked with Ray Payson and Superintendent Ramsay will discuss buying trees through Roy Allen.

**Action:** Ongoing

**~Walking Tours**

**Status:** Commissioner Begin would like to plan walking tours in October to coincide with RI Archaeology month. He will keep the Commission informed.

**Action:** Ongoing; Update/information

**ON GOING PROJECTS/ CONVERSATIONS**

Superintendent Ramsay informed the board that the scouts will not be doing the whitewashing of the outer cemetery walls by Memorial Day.



**NEW BUSINESS**

There was no new business.

*The next meeting of the North and East Burial Ground Commission will be on Wednesday July 15, 2015 at 6:00PM*

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner Church and seconded by Commissioner Begin. Meeting adjourned at 7:02PM

**Respectfully Submitted and Approved for Record**

**Wednesday July 15 2015**

**Carol Gafford, Recording Secretary.**