



**NORTH AND EAST BURIAL GROUND COMMISSION
1081 HOPE STREET
BRISTOL, RI 02809**

The meeting of Wednesday July 15, 2015 was held at the Bristol State Court House, 240 High Street and was called to order by Chairman Charles Cavalconte at 6:07 PM. Present were Chairman Charles Cavalconte, Commissioner Susan Church, Commissioner Ed Carusi, Superintendent Enzly W. Ramsay Jr and Recording Secretary Carol Gafford. Commissioners Jacob Begin and James Riccio were excused. The Minutes of the Wednesday June 24, 2015 meeting were read. Motion was made by Commissioner Church to approve the minutes, seconded by Commissioner Carusi and accepted by all.

SUPERINTENDENT’S and MONTHLY MAINTENANCE REPORT

CENSUS AND SALES REPORT (FY 2014-2015)

<u>Number of Burials for June 2015</u>		<u>FY2014-2015 TOTALS</u> <u>July 2014-June 2015</u>	
Number of Traditional Burials:	June <u>3</u>	Standard Burials:	<u>49</u>
Number of internment of Cremains:	<u>1</u>	Cremation Burials:	<u>23</u>
Cremation Garden Burials	<u>1</u>	Cremation Garden Burials:	<u>7</u>
Sales of Traditional Graves	<u>4</u>	Traditional Grave Sales:	<u>31</u>
Immediate Need	<u>0</u>	Cremation Garden Sales:	<u>11</u>
Pre-Need	<u>4</u>	Infant Burial	<u>2</u>
Sales of Cremation Garden	<u>2</u>		
Immediate Need	<u>1</u>		
Pre-Need	<u>1</u>		

FINANCIAL REPORT

~**Review of Current Revenue and Expense spreadsheet from the Treasurer’s Office, Town of Bristol- Action:** Ongoing

~**Review of Current Receipts and Expenses from Ramsay’s, Inc.-** Chairman Cavalconte reviewed the June Sales and Census numbers from Ramsay Inc.

~**Budget Committee/Endowment Fund Status -** Chairman Cavalconte reviewed the monthly Revenue and Expense Statement for NBG from the Town of Bristol.
Action: Ongoing

~**Additions To Revenue And Income Statement –** None at this time.

SEASONAL AND SPECIAL PROJECTS

~Website

Status: Chairman Carusi will be the contact for the Town Web site going forward. He will keep the Commission updated on the NEBG portion of the new Town website.

Action: September 2015

~Rules and Regulations

Status: The Rules and Regulations will get posted to the old and new website which is still under construction at this time.

Action: Ongoing

~BCWA Water Pipe Project

Status: Chairman Cavalconte continues to work on this issue and will keep the Commission informed.

Action: Ongoing

~Road Repair Status

Chairman Cavalconte would like the North Road done. Superintendent Ramsay will get estimates and bring them to the next meeting.

Action: Research/ under consideration

~NBG Chapel Painting

Status: **Action:** Chairman Cavalconte would like to get the work done at the Chapel and discussion ensued regarding what needs to be done including the rail repair and painting and updating the lighting. He suggested a site review to determine costs of upgrades to the Chapel. The Commission also discussed potential plans to utilize the chapel.

~Water Faucet

Status: Superintendent Ramsay will update the Commission when the hydrant in the far west entrance is replaced.

Action: Ongoing

~EBG Fence Repair and Funding/DAR Grant Research

Status: Commissioner Carusi has put in a request with RWU and their volunteers for help from students to work on the EBG fence painting.

Action: Ongoing

~Foundation Fees

Status: Superintendent Ramsay is researching prices on foundations as the Commission is discussing increasing fees. He will bring his findings to the Commission.

Action: Ongoing

CAPITAL IMPROVEMENTS

~Natural/Green Burials/ Memorial Grove/Scattering Garden

Status: The Commission will continue to discuss options for natural burying grounds and a scattering garden for ashes. Discussion and research will continue over future meetings.

Action: Under Consideration, Conversation/ Research

COMMUNITY RELATIONS AND SPECIAL EVENTS

~Archival/Preservation Committee Action/ Status: Currently Tabled

Status: The Archival/Preservation Committee has been tabled to a future meeting and Chairman Cavalconte and Secretary Gafford will work on this project.

Action: Tabled

~Cemetery Tree Responsibility

Status: There is no update at this time. Chairman Cavalconte has talked with Ray Payson and Superintendent Ramsay will discuss buying trees through Roy Allen.

Action: Ongoing

~Walking Tours

Status: Commissioner Begin would like to plan walking tours in October to coincide with RI Archaeology month. He will keep the Commission informed.

Action: Ongoing; Update/information

ON GOING PROJECTS/ CONVERSATIONS

Superintendent Ramsay informed the board that the scouts will not be doing the whitewashing of the outer cemetery walls by Memorial Day.



NEW BUSINESS

Chairman Cavalconte discussed having an open meeting in July. He would like to have a site visit at the NBG Chapel to conduct a visual review of operations including discussion on tree trimming and clean up, road repair, and painting and scraping of the chapel building and updating exterior lighting.

The next meeting of the North and East Burial Ground Commission will be on Wednesday August 12, 2015 at 6:00PM

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner Church and seconded by Chairman Cavalconte . Meeting adjourned at 6:55PM

Respectfully Submitted and Approved for Record

Wednesday August 19, 2015

Carol Gafford, Recording Secretary.