



**NORTH AND EAST BURIAL GROUND COMMISSION
1081 HOPE STREET
BRISTOL, RI 02809**

The meeting of Wednesday April 8, 2015 was held at the Bristol State Court House, 240 High Street and was called to order by Chairman Charles Cavalconte at 6:00 PM. Present were Chairman Charles Cavalconte, Commissioner Jacob Begin, Commissioner, Susan Church, Commissioner Ed Carusi, Superintendent Enzly W. Ramsay Jr and Recording Secretary Carol Gafford. Commissioner James Riccio, was excused. The Minutes of the Wednesday February 11, 2015 meeting were read. Motion was made by Commissioner Carusi to approve the minutes, seconded by Commissioner Begin and accepted by all. The March meeting was rescheduled due to the lack of a quorum. Chairman Cavalconte asked the Commission for a moment of silence to reflect on the purpose of the Commission.

SUPERINTENDENT’S and MONTHLY MAINTENANCE REPORT

CENSUS AND SALES REPORT (FY 2014-2015)

<u>Number of Burials for February & March 2015</u>		<u>FY2014-2015 TOTALS</u> <u>July 2014-June 2015</u>	
Number of Traditional Burials:	Feb. & Mar. <u>8</u>	Standard Burials:	<u>38</u>
Number of internment of Cremains:	<u>4</u>	Cremation Burials:	<u>17</u>
Cremation Garden Burials	<u>0</u>	Cremation Garden Burials:	<u>5</u>
Sales of Traditional Graves	<u>4</u>	Traditional Grave Sales:	<u>21</u>
Immediate Need	<u>2</u>	Cremation Garden Sales:	<u>8</u>
Pre-Need	<u>2</u>	Infant Burial	<u>1</u>
Sales of Cremation Garden	<u>0</u>		
Immediate Need	<u>0</u>		
Pre-Need	<u>0</u>		

FINANCIAL REPORT

~Review of Current Revenue and Expense spreadsheet from the Treasurer’s Office, Town of Bristol- Ongoing

~Review of Current Receipts and Expenses from Ramsay’s, Inc.- The Board discussed the cost of snow removal this winter and will make snow removal a new line item in the 2015-2016 budget.

~Budget Committee/Endowment Fund Status

Chairman Cavalconte reviewed the February and March Sales and Census numbers from Ramsay Inc., and the monthly Revenue and Expense Statement for NBG from the Town of Bristol. **Action:** Ongoing

~Additions To Revenue And Income Statement

SEASONAL AND SPECIAL PROJECTS

~Website

Status: Commissioners Carusi and Begin are working with the town on the new town website and will keep the Commission posted on updates and modifications to the NBG portion. Chairman Cavalconte gave the members a handout of FAQ's to review and make suggestions for the town/NBG web page. Superintendent Ramsay and L. Ramsay continue to work on new forms that will be helpful to families and funeral directors including a general price list for cemetery goods and services. The Commission continues to work diligently to update the new web page.

Action: May 2015

~Rules and Regulations

Status: The Rules and Regulations will get posted to the old and new website which is still under construction at this time.

Action: Ongoing

~BCWA Water Pipe Project

Status: Chairman Cavalconte continues to work on this issue and will keep the Commission informed.

Action: Ongoing

~Road Repair Status

Superintendent Ramsay will investigate the towns paving program for 2015 and see if the North Burial Ground road work can be part of that. He will report back to the Commission at the next meeting.

Action: Research/ under consideration

~NBG Chapel Painting

Status: Action: Ongoing

~Water Faucet

Status: Superintendent Ramsay will update the Commission when the hydrant in the far west entrance is replaced.

Action: Ongoing

CAPITAL IMPROVEMENTS

~Natural/Green Burials/ Memorial Grove/Scattering Garden

Status: The Commission will continue to discuss options for natural burying grounds and a scattering garden for ashes. Discussion and research will continue over future meetings.

Action: Under Consideration, Conversation/ Research

COMMUNITY RELATIONS AND SPECIAL EVENTS

~Archival/Preservation Committee Action/ Status: Currently Tabled

Status: The Archival/Preservation Committee has been tabled to a future meeting and Chairman Cavalconte and Secretary Gafford will work on this project.

Action: Tabled

~Cemetery Tree Responsibility

Status: There is no update at this time. Superintendent Ramsay will talk to Ray Payson and others regarding the cemetery trees. He will talk with Cherry Iams about a possible grant.

Action: Ongoing

~Walking Tours

Status: Commissioner Begin will keep the Commission informed of upcoming Walking Tours.

Action: Ongoing; Update/information

ON GOING PROJECTS/ CONVERSATIONS

Superintendent Ramsay will contact the Boy Scouts about white washing the NBG wall before Memorial Day.



NEW BUSINESS

~ 2015-2016 budget.

~Spring Groundskeeping-the Commission would like Superintendent Ramsay to fertilize the NBG/Cremation Garden. He will get an estimate for fertilizing and tree pruning for the next meeting and the Commission would like this done prior to Memorial Day Weekend.

~National Grid will be going over to the Chapel for an energy audit.

The next meeting of the North and East Burial Ground Commission will be on Wednesday May 13, 2015 at 6:00PM

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner Church and seconded by Commissioner Carusi. Meeting adjourned at 7:05PM

Respectfully Submitted and Approved for Record

Wednesday May 13, 2015

Carol Gafford, Recording Secretary.