



The Commissioners of the Cemeteries

The North and East Burial Grounds Commission

The Town of Bristol, Rhode Island

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The meeting of Wednesday, February 10, 2016 was held at the Bristol State Court House, 240 High Street and was called to order by Chairman Charles Cavalconte at 6:10PM. Present were Chairman Charles Cavalconte, Commissioner Jacob Begin, Commissioner Susan Church, Commissioner Ed Carusi, Recording Secretary Carol Gafford and Superintendent Enzly W. Ramsay Jr. Commissioner James Riccio was excused.

A moment of silence was held to remember the purpose and service of the Commission, the dead who rest in our cemeteries, the recent dead of our community and their families.

The Minutes of the Wednesday January 13, 2016 meeting were read. Motion was made by Commissioner Carusi to approve minutes with minor corrections, seconded by Commissioner Begin and accepted by all.

SUPERINTENDENT'S and MONTHLY MAINTENANCE REPORT

CENSUS AND SALES REPORT (FY 2015-2016)

<u>Number of Burials for Jan 2016</u>		<u>FY2015-2016 TOTALS</u>	
	Jan	<u>July 2015-June 2016</u>	
Number of Traditional Burials:	3	Standard Burials:	<u>28</u>
Number of internment of Cremains:	0	Cremation Burials:	<u>17</u>
Cremation Garden Burials	1	Cremation Garden Burials:	<u>7</u>
Sales of Traditional Graves	0	Traditional Grave Sales:	<u>12</u>
Immediate Need	0	Cremation Garden Sales:	<u>7</u>
Pre-Need	0	Infant Burial	<u>1</u>
Sales of Cremation Garden	0		
Immediate Need	0		
Pre-Need	0		

FINANCIAL REPORT

~**Review of Current Income and Expenses from Ramsay's, Inc.**- Chairman Cavalconte reviewed the February Sales and Census numbers from Ramsay Inc.

~**Review of Current Revenue and Expense spreadsheet from the Treasurer's Office, Town of Bristol**- **Action:** Ongoing

~Budget Committee/Endowment Fund Status - Chairman Cavalconte reviewed the monthly Revenue and Expense Statement for NBG from the Town of Bristol.

Action: Ongoing

~Additions To Revenue And Income Statement – None at this time.

UPDATES

~Website

Status: Commissioner Carusi has been working on the website and noted that things are progressing nicely. He can now post minutes. He will keep the Commission posted on any updates.

Action: Ongoing

~Road Repair Status

Superintendent Ramsay is taking with town officials regarding this and will keep the Board informed.

Action: Research/ under consideration

~NBG Chapel Painting

Status: Action: Chairman Cavalconte informed the Commission there is no update on the work at the Chapel because of weather. Work will begin in the spring. He noted that painting of windows and ceilings is needed along with weather stripping and the bathroom needs to be redone.

~BCWA Water Pipe Project

Status: Chairman Cavalconte continues to work on this issue and will keep the Commission informed.

Action: Ongoing

~Water Faucet

Status: Superintendent Ramsay will update the Commission when the hydrant in the far west entrance is replaced.

Action: Ongoing

~EBG Fence Repair and Funding/DAR Grant Research/ Budget

Status: Superintendent Ramsay will inquire from the town about additional money in the EBG Budget for footings on the existing fence. The budget will be heard by the Town Council and the Board is asking for an increase in funds for the East Burial Ground. Tabled until after March 24th.

Action: Ongoing

CAPITAL IMPROVEMENTS

~Natural/Green Burials/ Memorial Grove/Scattering Garden

Status: The Commission will continue to discuss options for natural burying grounds.

Action: Under Consideration, Conversation/ Research

COMMUNITY RELATIONS AND SPECIAL EVENTS

~Archival/Preservation Committee Action/ Status: Currently Tabled

Status: The Archival/Preservation Committee has been tabled to a future meeting..

Action: Tabled

~Cemetery Tree Responsibility/Plan

Status: The Commission discussed a Fall planting schedule and Chairman Cavalconte will work with Bill Chittuck regarding the tree planting plan. Enzly has requested that a Sequoia be planted in the middle of the cemetery. Tabled until a future meeting.

Action: Ongoing

~Walking Tours

Status: Commissioner Begin will keep the Commission informed of future walking tours.

Action: Ongoing; Update/information

~Property Line Tree Management

There was no update on Tree Management at this time.

~Cemetery Signs

Superintendent Ramsay continues to research and work on new signage for the North Burial Ground Chapel and Cremation Garden . Chairman Cavalconte would like new signs to be up by Memorial Day.

~Grave Restoration and Conservation

The Board continues discussion on grave restoration plans. This is a work in progress.

ON GOING PROJECTS/ CONVERSATIONS

Creation of Sub-committees. Chairman Cavalconte would like to see sub-committees established for Trees, Cemetery Signs, EBG Fence, Cremation Garden and Genealogical and Historical Programs.



NEW BUSINESS

**Discussion of plans for sheep at the East Burial Ground
2017 Budget**

The next meeting of the North and East Burial Ground Commission will be on Wednesday March 16, 2016 at 6:00PM.

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner Carusi and seconded by Commissioner Begin. Meeting adjourned at 7:00PM

**Respectfully Submitted and Approved for Record
Wednesday March 16, 2016
Carol Gafford, Recording Secretary.**