



The Commissioners of the Cemeteries

The North and East Burial Grounds Commission

The Town of Bristol, Rhode Island

10 Court Street ~ PO Box 407

Bristol, Rhode Island 02809

Ph 401-253-6426 ~ Fax 401-253-5885

The meeting of Wednesday, July 13, 2016 was held at the Bristol State Court House, 240 High Street and was called to order by Chairman Charles Cavalconte at 6:03PM. Present were Chairman Charles Cavalconte, Commissioner James Riccio, Commissioner Susan Church, Commissioner Jacob Begin, Recording Secretary Carol Gafford and Superintendent Enzly W. Ramsay Jr. Commissioner Ed Carusi was excused.

The pledge of allegiance was recited and a moment of silence was held to remember the purpose and service of the Commission, the dead who rest in our cemeteries, the recent dead of our community and their families.

The Minutes of the Wednesday June 8th, 2016 meeting were accepted with a motion made by J. Riccio, seconded by S. Church and approved by all.

SUPERINTENDENT'S and MONTHLY MAINTENANCE REPORT

CENSUS AND SALES REPORT (FY 2015-2016)

<u>Number of Burials for June 2016</u>		<u>FY2015-2016 TOTALS</u> <u>July 2015-June 2016</u>	
Number of Traditional Burials:	1	Standard Burials:	<u>38</u>
Number of internment of Remains:	1	Cremation Burials:	<u>20</u>
Cremation Garden Burials	1	Cremation Garden Burials:	<u>8</u>
Sales of Traditional Graves	0	Traditional Grave Sales:	<u>17</u>
Immediate Need	0	Cremation Garden Sales:	<u>8</u>
Pre-Need	0	Cremation Garden Grave Sales	<u>17</u>
Sales of Cremation Garden	1	Infant Burial	<u>1</u>
Immediate Need	1	Traditional Grave Sales	<u>59</u>
Pre-Need	0		

FINANCIAL REPORT

~Review of Current Income and Expenses from Ramsay's, Inc. - Chairman

Cavalconte reviewed the June Sales and Census numbers from Ramsay Inc.

~Review of Current Revenue and Expense spreadsheet from the Treasurer's Office, Town of Bristol- Action: Ongoing

~Budget Committee/Endowment Fund Status - Chairman Cavalconte reviewed the Monthly Revenue and Expense Statement for NBG from the Town of Bristol.

~ **Planning for FY 2016-2017 Budget** - The Commission continues to review and discuss the FY 2016-2017 Budget.

Action: Ongoing

~**Additions To Revenue And Income Statement** – None at this time.

UPDATES

~**Cremation Garden** – Discussion was held on ideas for a cremation garden sale. Superintendent Ramsay noted increased interest in the Cremation Garden. The Commission will be interested to see the effects of recent ads placed in the local paper and the senior newsletter. Chairman Cavalconte will talk with the paper about connecting the website/blog to the ad.

~**Website**

Status: Chairman Cavalconte would like E. Carusi to add blog address to town website. He will also have the town's website added to the Bristol Phoenix ad. J. Begin added the pre-need statement to the blog and both E. Carusi and J. Begin will work on integration of the web address of the town site and the NBG site.

Action: Ongoing

~**Road Repair Status**

Chairman Cavalconte spoke with Kevin McBride and for an additional \$17,000 will finish the 4th road, and then spray coat the entire area in a few years.

Action: Research/ under consideration

~**NBG Chapel Painting/Restoration**

Status: Action: Chairman Cavalconte suggested that the students from RWU work at painting the NBG as part of their Community Service Day. They will paint the gates and mortars and possible work on stone cleaning and preservation. He also provided a list of things that need to be done as the Commission will continue the work on the Chapel. He would like all work completed by September 17th including power washing, seal coat, prep and paint of windows, soffits and doors, painting of the handrail, bathroom repair, window repair, closet clean out, chapel carpet cleaning and eventually painting the interior and installing new lighting.

~**BCWA Water Pipe Project**

Status: Chairman Cavalconte and Commissioner Riccio will meet with the town administrator/BCWA and the Town Solicitor to discuss the water pipe project. They will keep the Commission informed.

Action: Ongoing

~**Water Faucet**

Status: Superintendent Ramsay will update the Commission when the hydrant in the far west entrance is replaced.

Action: Ongoing

~**EBG Fence Repair and Funding/DAR Grant Research/ Budget**

Status: The Commission has decided to wait for estimates on repair of the EBG fence and will have the students work on the NBG this year.

Action: Ongoing

CAPITAL IMPROVEMENTS

~Natural/Green Burials/ Memorial Grove/Scattering Garden

Status: The Commission will continue to discuss options for natural burying grounds.

Action: Under Consideration, Conversation/ Research

COMMUNITY RELATIONS AND SPECIAL EVENTS

~Archival/Preservation Committee Action/ Status: Currently Tabled

Status: The Archival/Preservation Committee has been tabled to a future meeting.

Action: Tabled

~Cemetery Tree Responsibility/Property Line Tree Management Plan

Status: Chairman Cavalconte will talk with Bill Chittuck regarding tree planting.

Action: Ongoing

~Walking Tours

Status: Commissioner Begin will keep the Commission informed of future walking tours.

Action: Ongoing; Update/information

~Cemetery Signs

The Commission continues to research signage options. They would like 2 signs for the chapel, 1 for the Cremation Garden and 1 for East Burial Ground...

~Grave Restoration and Conservation

Commission Begin and Superintendent Ramsay will work on getting RWU students to clean stones for their Service Day Project. They continue to investigate teaching others how to do stone restoration and possibly work on creating a network of volunteers interested in grave preservation and restoration. This is a work in progress.

ON GOING PROJECTS/ CONVERSATIONS

Creation of Sub-committees. Chairman Cavalconte would like to see sub-committees established for Trees, Cremation Garden and Genealogical and Historical Programs.

.....

NEW BUSINESS

Site Ready Inc (in Tiverton) will inspect and move dirt and stone in the back of NBG.

Rededication of Chapel on September 17th at 10:30AM.

Cremation Garden Sale

The next meeting of the North and East Burial Ground Commission will be on Wednesday August 10, 2016 at 6:00PM.

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner Begin and seconded by Commissioner Riccio. Meeting adjourned at 7:02PM

Respectfully Submitted and Approved for Record

Wednesday August 10, 2016

Carol Gafford, Recording Secretary.