

**TOWN COUNCIL MEETING - WEDNESDAY EVENING - FEBRUARY 19, 2020**

PRESENT: Calouro, Sweeney, Teixeira, Parella, and Ley

ALSO PRESENT: Steven Contente, Town Administrator  
Andrew M. Teitz, Esq., Assistant Town Solicitor  
A. Archie Martins, Town Sergeant

The Council met in regular session on Wednesday evening, February 19, 2020 in the Town Hall, Council Chambers beginning at 7:02 o'clock PM, Council Chairman Calouro presiding:

**MOTION RE: CONSENT AGENDA - TO APPROVE THE CONSENT AGENDA**

Sweeney/Teixeira - Voted unanimously to approve the Consent Agenda

A. SUBMISSION OF MINUTES OF PREVIOUS MEETING(S)

1. Town Council Meeting - January 29, 2020

Sweeney/Teixeira - Voted unanimously to approve these minutes as prepared and presented.

B. PUBLIC HEARINGS

1. Petition to Amend Zone Use Map under the Zoning Ordinance for Change of Zone Map Request for 500 Wood Street, Assessor's Plat 29, Lot 1 [includes Units 010, 021, 030] and Change of Zone from Urban Rehab LDP (with conditions) to Urban Rehab LDP (with modified conditions) - **2<sup>nd</sup> reading for adoption (continued from January 8, 2020)**

a. Diane M. Williamson, Director Community Development, re Planning Board Recommendation

Sweeney/Parella - Voted unanimously to continue this matter to March 11, 2020, beginning at 7:00 o'clock PM.

C. ORDINANCES

1. Ordinance 2020-01 - Chapter 19 Peddlers, Hawkers and Itinerant Vendors (new title) Hawkers, Peddlers, Itinerant Vendors and Mobile Food (new) Article IV: Mobile Food Establishments (as amended) - **2<sup>nd</sup> reading**

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Sweeney/Teixeira - Voted unanimously to consider this action to constitute the Second Reading for adoption of Ordinance #2020-01, as amended to include the changes as proposed by the Town Solicitor. Advertise in local newspaper.

Prior to the vote taken, Council Chairman Calouro explained that this ordinance is the result of a change to State Law that created new regulations concerning mobile food establishments (food trucks) that conflicted somewhat with traditional local practice and licensing.

Council Chairman Calouro noted that the activities at Blithewold, etc., food truck events, and the Fourth of July events will continue as previously as well as ice cream and lemonade trucks.

Assistant Solicitor Teitz explained that the State law was intended to "streamline" the licensing process and consequently all Mobile Food Establishments (MFEs) were lumped together. He added that the State allows the cities and towns to regulate and that is what the Town is attempting to do in this ordinance. He also added that the Town's goal is to not regulate excessively.

It was noted that the Town will continue to license those neighborhood ice cream and frozen lemonade trucks which remain stationary for no more than 10 minutes and will regulate more stringently those MFEs, operating on their own, which stay in place for longer periods of time. It was also noted that the Town's licensing policy is more liberal when special events are considered.

Assistant Solicitor Teitz noted that the Town wishes to prevent unfair competition with bricks and mortar establishments.

Responding to questions posed by Councilman Sweeney, Assistant Solicitor Teitz outlined the following matrix to include certain changes as compared to the matrix proposed at the First Reading of this ordinance.

<b>Food truck type/event type</b>	<b>Cap on permits?</b>	<b>Hours of operation</b>	<b>Location Restrictions</b>	<b>Permitting Authority</b>
Itinerant MFE	No	8am - 9pm	None	Town Clerk
MFE - private	2x per year per	8am -	None	Town Clerk

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event on private property	location in residential zones; no cap in other zones	midnight		
MFE - private event on public property	No	8am - 11:00 p.m.	None	Town Council (Applicant or representative must appear)
MFE- public event on private property	No	8am - 11:00 p.m.	Not allowed downtown	Town Clerk
MFE - public event on public property	No	8am - 11:00 p.m.	None	Town Council (Applicant or representative must appear)
MFE - no event	No	8am - 9pm	Not allowed in residential zoning districts or downtown	Town Clerk
Temporary mass gathering	No	To be set by Town Council	None	Town Council (Applicant or representative must appear)

He noted that the Council will hear appeals of any matters relating to the issuance, etc., of these licenses.

Assistant Solicitor Teitz explained that the permit fee is \$75 for individual MFEs and \$300 for private food truck events. He added that non-profit organizations such as the fire department and its subsidiary organizations are exempt from the fees.

Responding to Councilwoman Parella concerning Fourth of July events, Assistant Solicitor Teitz explained that the Fourth of July is exempt from Town fees. It was noted that the Celebration is able to collect its own fees for its special events.

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A discussion ensued with Assistant Solicitor Teitz explaining that the property owner must obtain the permit for food truck events occurring on private property.

Councilman Sweeney asked to know if there is a need to outline trash and recycling requirements with Councilman Teixeira noting that the ordinance states the requirement for licensees to observe all Town ordinances and that this would include those relating to trash and recycling.

Assistant Solicitor Teitz explained that since the ordinance will cover several new practices, it may need amendment from time to time. He added that the Town Clerk and Town Administrator will have to report annually to the Council per the ordinance.

Assistant Solicitor Teitz noted that there have been quite a few meetings state-wide concerning these regulations and the new State law.

Councilman Ley asked to know about the Del's Lemonade cart in Colt Park with Assistant Solicitor Teitz explaining that this is operating on State property per a State license or contract.

Councilman Ley also questioned the Del's Lemonade Cart that had been previously in the former Benny's parking lot on Metacom Avenue with Assistant Solicitor Teitz responding that this vendor would have to apply for a license as MFE without an event and that the hours of operation would be set as 8:00 o'clock AM until 9:00 o'clock PM.

**D. LICENSING BOARD - NEW PETITIONS**

1. William Medina, Green Eggs & Ham LLC d/b/a Green Eggs, 576 Metacom Avenue, Units 7A/7B - Request for Victualling License (new owner)

- a. Recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and also subject to conformance to all laws and ordinances and payment of all fees, taxes and levies.

Prior to the vote taken, the petitioner addressed the Council indicating that he did not intend to make any changes to menu. He

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explained that he owns three restaurants in Connecticut and that he has long admired the food and atmosphere at Green Eggs.

The petitioner also informed the Council that he would like to expand the current floor plan in order to allow for a waiting area since the restaurant does not currently have one. He further explained that he does not intend to increase the table capacity of the establishment.

2. Carolyn Almonte for Our Lady of Mount Carmel School, 120 State Street re Petition for One-Day Dancing and Entertainment License (Non-Profit) - April 3, 2020

- b. Recommendation - Town Administrator and Fire Chief

Teixeira/Parella - Voted unanimously to grant this license per the recommendations received and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

3. Michele Martins for Bristol 4<sup>th</sup> of July Committee re Petition for Bingo License, (VFW) 850 Hope Street - March 10, 2020

- a. Recommendation - Town Administrator and Fire Chief
  - b. Recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

E. LICENSING BOARD - RENEWALS

F. PETITIONS - OTHER

1. Raymond S. DeLeo for Gooding Realty, 16 Gooding Avenue re Petition for Curb Cut on Naomi Street for Access to Shopping Center **continued from January 29, 2020**

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Sweeney/Parella - Voted unanimously to continue this matter until the meeting of March 11, 2020, requesting the administration to arrange a meeting between the various parties to include experts as necessary.

Prior to the vote taken, Council Chairman Calouro noted that the Shopping Center property, owned by the Town, is currently under a purchase and sale agreement and that the curb cut is a condition of the sale. He added that the new access will be utilized to service the buildings in the center.

Council Chairman Calouro explained that the current design would be to allow a right turn in and out only and that it will not preclude further improvements to the site.

Edward Spinard of 35 Dartmouth Street reminded the Council that there was discussion concerning a traffic study. He noted that the matter was referred to the Town Administrator, Chief of Police and DPW Director for this purpose.

Mr. Spinard explained that the neighbors are concerned about traffic safety on Naomi Street and that the street is narrow and suitable only for "local" traffic.

Mr. Spinard questioned the wisdom of introducing additional traffic on Naomi Street in consideration of the high school student who use the street to travel to and from school particularly on the sidewalk. He asked why the Town was willing to accommodate the curb cut before completing the traffic study.

Mr. Spinard suggested that the request should go through a normal planning process to include reports from the Town Engineer and possibly a traffic expert.

Council Chairman Calouro noted that the current lease includes the curb cut on Naomi Street and that this was agreed to many years ago. He explained that the Town looked at the request and determined that it was too large as proposed and that the matter was discussed with the Town's consulting engineer Anna Novo from Caputo and Wick who suggested the idea of the right turns only and that the traffic should be limited to passenger vehicles only.

Council Chairman Calouro explained that the initial idea included truck traffic and that now that truck traffic is removed from the equation, there is no longer need for a traffic study.

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Mr. Spinard noted that the agreement with the Shopping Center lessees is more than 60 years old and that times have changed since the agreement was first approved. He asked to know who will police the traffic through the driveway that results from the curb cut.

Council Chairman Calouro explained that the design of the driveway will be such that large truck traffic will be obstructed.

Mr. Spinard suggested that the change of position, without a traffic study was unfair to the neighborhood. He also expressed concern that the plan, as shown, does not include site line considerations and drainage plans.

Mr. Spinard expressed concern that the plan submitted was minimal, showing a radius and nothing more. He suggested that the site should be studied and that detail plans should be submitted to include site lines, grades and drainage. Mr. Spinard added that no information was shared with the neighborhood and that neighbors should be afforded the opportunity to attend a public meeting and express their concerns.

Council Chairman Calouro noted that the applicant plans to do much more work to improve the traffic patterns within the site overall and that these will be forthcoming after the property is sold.

Mr. Spinard repeated his concern that the neighborhood was not informed.

Council Chairman Calouro explained that curb-cuts are routine and typically approved through the published consent agenda without any other notice or discussion.

Director of Community Development Williamson agreed that there are no specific notice requirements for this type of request.

A discussion ensued regarding what role, if any, the Planning Board should have in this matter.

Councilman Teixeira asked to know the time line for the project with Raymond DeLeo responding that he would like to gain approval as soon as possible. He added that he does not believe that the curb cut will result in increased traffic on Naomi Street and also that the curb cut was shown on the documents presented to the Council in October.

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Mr. DeLeo also explained that he received a copy of Public Works Director McBride's revised recommendation today and not beforehand.

Mr. DeLeo explained that the opening was agreed to in 1958 and that it will be another exit with the overall same number of cars entering and exiting the Shopping Center.

Council Chairman Calouro explained that a good amount of energy went into the new recommendation and that he is comfortable with the new plan to allow right turns and autos only.

Councilman Teixeira agreed with Mr. DeLeo regarding the increase in traffic and also agreed with the recommendations provided by Public Works Director McBride.

Mr. Spinard expressed concern that the change will have a negative impact on the pedestrian traffic that uses Naomi Street and again stated that he believes that the neighbors should be allowed to weigh-in on the appropriateness of the curb cut.

Council Chairman Calouro suggested that there might be a further discussion and that a continuance until the meeting March 11, 2020 should not be detrimental.

Councilwoman Parella noted that there was an advertised public hearing on the sale of the property and that some basic graphics were available to the public as part of that public hearing.

Councilwoman Parella also noted that there is a plan to reconfigure the traffic patterns within the shopping center and there will be opportunity for public comment on these and other proposed changes as the project continues.

Director of Community Development Williamson stated that she did not think that the Planning Board would disagree with the recommendation presented by Public Works Director McBride and traffic engineer Anna Novo.

A discussion ensued regarding the Planning Board's approval process.

Town Administrator Contente suggested that the Council should read Public Works Director McBride's recommendation carefully since it explains the conditions as suggested by Public Works Director McBride and Anna Novo. He expressed concern that if the Council were to await the recommendation of the Planning Board it would take an inordinate amount of time. He suggested that it may

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be more advisable to bring the Spinards and the engineers together and forego the idea of a review by the Planning Board.

Mr. DeLeo expressed concern that the process will cause a long delay.

2. Armanda Medeiros, 40 Bourne Street, Petition for Removal of an Accessible Parking Space at 39 Bourne Street **2<sup>nd</sup> Reading**
  - a. Recommendation - Town Administrator and Chief of Police
  - b. Recommendation - Town Administrator and Department of Public Works

Teixeira/Sweeney - Voted unanimously to consider this action to constitute the Second Reading for removal of an accessible parking space per the recommendations received. Inform Public Works Department.

3. Michael T. Byrnes, Explore Bristol, for British Motorcar Festival - Request for Permission for Special Event at Independence Park on June 12, 2020 and to Serve/Sell Alcoholic Beverages, One Day Dancing and Entertainment License, and Temporary Road Closure (Portion of Thames Street) (no alcoholic beverages). Also, Request Use of Southwest Field at Town Beach June 13, 2020
  - a. Recommendation - Town Administrator and Fire Chief
  - b. Recommendation - Town Administrator and Director of Public Works
  - c. Recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira - Voted unanimously to grant this petition per the recommendations received and subject to conformance to all laws and ordinances.

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Prior to the vote taken, Mr. Byrnes noted that there will be no admission charge this year and that the committee will accept donations in lieu of the admission charge.

Councilman Ley suggested that advertising for the event might include notice concerning the availability of Providence-Bristol-Newport Ferry.

4. Debbie DaSilva, 513½ Wood Street, Request for Removal of No Parking

- a. Recommendation - Town Administrator and Director of Public Works

Sweeney/Teixeira - Voted unanimously to deny this petition per the recommendations received.

Prior to the vote taken, Town Administrator Contente explained that the no-parking space is established for line of sight safety since it would be difficult for those exiting Bourne Street to turn on to Wood Street if a van were to be parked in this space.

5. John C. Gasper, 10 Chilton Street, Request for Accessible Parking Space - **1<sup>st</sup> reading**

- a. Recommendation - Town Administrator and Director of Public Works (deny)
- b. Recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira - Voted unanimously to consider this action to constitute the first reading of a request for an accessible parking space and to continue said matter to the meeting of March 11, 2020 for second reading.

6. Melissa Cordeiro, 31 First School Street, for P.S. I Need Help 5K/Walk re Petition to hold Community Walk/Run Event May 30, 2020

Sweeney/Teixeira - Voted unanimously to grant this petition per the recommendation received and also to include those police details as required by the Police Department.

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Prior to the vote taken, Ms. Cordeiro explained that the event is intended to build suicide awareness and that several of her friends were victims of suicide.

Police Chief Lynch requested that Ms. Cordeiro should meet with the Police Department regarding police details for the event.

**G. APPOINTMENTS**

**1. Public Service Appointments - February**

**a. Weyposet Trust (two-year term to expire in January 2022)**

1. Bryan Leffingwell, 4 Massasoit Avenue - Interest/Reappointment

Councilman Sweeney nominated Mr. Leffingwell for reappointment.

There were no counter-nominations.

Sweeney/Teixeira - Voted unanimously to close nominations and to instruct the Clerk to cast one ballot in favor of Mr. Leffingwell for term to expire in January 2022.

**b. Board of Tenants' Affairs (two-year term to expire in January 2022)**

1. Elizabeth Burns, 1014 Hope Street, Apt. D2 - Interest/Reappointment
2. Richard W. Hunter, 1014 Hope Street, Apt. E6 - Interest/Reappointment
3. Frank R. Vento, Sr., 1014 Hope Street, Apt. R - Interest/Appointment

Councilman Sweeney nominated Ms. Burns and Mr. Hunter for reappointment.

There were no counter nominations.

Sweeney/Teixeira - Voted unanimously to close nominations and to instruct the Clerk to cast one ballot each in favor of Ms. Burns and Mr. Hunter with terms to expire in January 2022.

- c. Bristol Christmas Festival Committee
  - 1. Jamie Chaplin, 67 Church Street, Unit 2 - Interest/Appointment
    - i. Recommendation - Christmas Festival Committee

Councilman Teixeira nominated Ms. Chaplin for appointment per the recommendation of the Committee Chair.

There were no counter-nominations.

Teixeira/Sweeney - Voted unanimously to close nominations and to instruct the Clerk to cast one ballot in favor of Ms. Chaplin for the ensuing term.

H. OLD BUSINESS

I. OTHER NEW BUSINESS REQUIRING TOWN COUNCIL ACTION

- 1. Director of Community Development re RIDEM \$500,000 Grant Design and Permitting of Bike Path Connector

Teixeira/Parella - Voted unanimously to approve this grant application and to authorize the Town Administrator to sign on behalf of the Town.

- 2. Director of Community Development re Request for Executive Session Pursuant to RIGL §42-46-5 (a) (5) - Acquisition or Lease of Real Property

Sweeney/Teixeira - Voted unanimously to receive and place this matter on file.

Prior to the vote taken, it was noted for the record that the Executive Session was not necessary at this time.

- 3. Councilwoman Parella re Request for Contribution to Gold Star Family Memorial at RI Veterans Cemetery

Parella/Teixeira - Voted unanimously to appropriate \$1000 from the Town Council Contingency line for this purpose and to

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include a letter by the Clerk in recognition and support of Bristol's Gold-Star families.

Prior to the vote taken, Councilwoman Parella noted that she recently attended a fundraiser at the VFW that was very well attended and that this prompted her to request the contribution. She suggested that the Town's participation would be a fitting tribute to its Gold Star families, the Andrade and McKenna families in particular.

4. (Rogers Free Library Board of Trustees) re Bylaws presented for Council Ratification

Parella/Teixeira - Voted unanimously to ratify these bylaws as written.

J. BILLS & EXPENDITURES

1. Bid 921 - Transfer Station Solid Waste, Special Waste Area, and Recycling Hauling Contract

Sweeney/Teixeira - Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids as received:

RMT Excavating, Inc.	Warren, RI	\$ 3,945.00
Sweet Enterprises, Inc.	West Greenwich, RI	\$239,110.00

2. Bid 923 - Independence Park Seawall Improvements

Sweeney/Teixeira - Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids as received:

Sum-Co Eco Contracting, LLC	Peabody, MA	\$273,200
Cavanagh Marine, Inc.	Little Compton, RI	\$560,250
RMT Excavating, Inc.	Warren, RI	\$ 72,200
JML Excavation, Inc.	Bristol, RI	\$169,793
New England Building & Bridge	Providence, RI	\$324,100
Beausoleil Bros., Inc.	Cranston, RI	\$351,300

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Jacavone Construction Inc.                      Johnston, RI                      \$318,800

K.    SPECIAL REPORTS

1.    Allan Klepper, Barrington Director, BCWA  
      Chairman re Monthly Report

Sweeney/Teixeira - Voted unanimously to receive and place this matter on file.

Prior to the vote taken, Council Chairman Calouro noted that the planned 10% BCWA rate increase is "outrageous."

L.    TOWN SOLICITOR

M.    INDIVIDUAL COUNCIL MEMBERS AGENDA ITEMS

1.    Calouro

- a.    Silver Creek Bridge - Council Chairman Calouro reported that the bridge traffic will be limited to one lane (southbound) beginning on Monday, March 2. He extended his appreciation to Town Administrator Contente for working to keep the bridge open during construction and noted that the State DOT personnel have been "outstanding."

Council Chairman Calouro also noted the cameras recently installed on local traffic signals are not enforcement tools.

- b.    Bristol Yacht Club - Council Chairman Calouro reported that the Bristol Yacht Club recently reopened after a long period of restoration following a devastating fire. He offered the Town's congratulations to both the club and its Commodore, Ruth Souto.

2.    Sweeney

- a.    Avery Kirby - Councilman Sweeney told that the volunteer work of Avery Kirby is inspirational

- b.    Councilwoman Parella - Councilman Sweeney noted that Councilwoman Parella was celebrating her birthday. He offered congratulations to the Councilwoman on behalf of the Council.

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c. March 11, 2020 - Councilman Sweeney noted that he will be absent from the next Council meeting to be held on March 11.

d. Joint Finance Committee and Budget - Councilman Sweeney noted the approaching Joint Finance Committee and Town Council budget meetings.

3. Teixeira

a. Arthur Sousa - Councilman Teixeira noted the passing of the Town's oldest firefighter, Mr. Arthur Sousa who passed away 21 days shy of his 101st birthday. He extended condolences to the Sousa family on behalf of the Town.

b. Senior Scams - Councilman Teixeira noted some recently reported scams directed at senior citizens and cautioned all to be aware of these scams.

Councilwoman Parella agreed with Councilman Teixeira about these scams and stated that she hoped that Congress would do something about this illegal activity.

4. Parella

a. Robotics Team - Councilwoman Parella noted that this is the "robotics season" and that the Mt. Hope High School may be participating. She explained that the robotics program is a great experience and teaches problem solving skills among others.

b. Teen Space - Councilwoman Parella noted that the new "Teen Space" at Rogers Free Library will be opened officially on Sunday, February 23, 2020 at 2 PM.

5. Ley

a. Budget - Councilman Ley noted the approach of the budget meetings and indicated that he plans to do a "fair amount of talking" during the budget deliberations.

b. Ferry Service - Councilman Ley noted that the Ferry Season is approaching and that he anticipates that the DOT LED highway signs will announce the Newport-Bristol Ferry.

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N. TOWN ADMINISTRATOR AGENDA ITEM(S)

1. Senior Awareness - Town Administrator Contente deferred to Police Chief Lynch who reported that the Police Chiefs' association is focusing on senior awareness and that the department will share alerts and updates on Social Media.
2. Tip 411 - Chief Lynch announced a new technology tool through the Bristol Prevention Coalition for alerts concerning issues in our school district.
3. Silver Creek Bridge - The Police Department will be providing information concerning detour routes, signs, etc. on social media.
4. CRMC - Town Administrator Contente reported that the CRMC is reviewing the plans for the marina expansion and fuel dock.
5. Seawall Improvements - Town Administrator Contente reported that the bids are in for the planned improvements to the Independence Park seawall.
6. New DPW Equipment - Town Administrator Contente reported that the DPW is training on the new equipment for trash and recycling collection.
7. Punxutawney Phil - Town Administrator Contente reported that official groundhog Punxutawney Phil did not see his shadow this year and predicted that this year's snow removal budget is in good shape due to the prediction of an early spring.

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CITIZENS PUBLIC FORUM

**PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING**

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Consent Agenda Items:

**(CA) AA. SUBMISSION OF MINUTES-Boards and Commissions**

**Approval of consent agenda="Motion to receive and place these items on file."**

1. Board of Fire Engineers - February 3, 2020

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2. Bristol Housing Authority - December 12, 2019
3. Board of Canvassers - January 27, 2020

**(CA) BB. BUDGET ADJUSTMENTS**

**Approval of consent agenda="Motion to approve these adjustments."**

**(CA) CC. FINANCIAL REPORTS**

**Approval of consent agenda="Motion to receive and place these items on file."**

1. (Town Treasurer Pellerin) re Revenue and Expenditures February 7, 2020

**(CA) DD. PROCLAMATIONS, RESOLUTIONS & CITATIONS**

**Approval of consent agenda="Motion to adopt these Proclamations, Resolutions and Citations as prepared and presented."**

**(CA) EE. UTILITY PETITIONS**

**Approval of consent agenda="Motion to approve these petitions."**

**(CA) FF. UPCOMING APPOINTMENTS**

**Approval of consent agenda="Motion to approve advertising these Appointments."**

1. Public Service Appointments - March 2020

**(CA) GG. CITY & TOWN RESOLUTIONS NOT PREVIOUSLY CONSIDERED**

**Approval of consent agenda="Motion to receive and place these items on file."**

1. Sulpicio C. Alaan III, Deputy City Clerk, City of Newport re "Civics"
2. Sulpicio C. Alaan III, Deputy City Clerk, City of Newport re Support of House Bill 5487 "Transfer on Death Deeds"

**(CA) HH. DISTRIBUTIONS/COMMUNICATIONS**

**Approval of consent agenda="Motion to receive and place these items on file."**

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1. Amy H. Goins, Assistant Town Solicitor, re Proposed Revisions to Bristol Christmas Festival Committee Bylaws
2. Saint Elizabeth Community re Selection of Matthew R. Trimble as President and Chief Executive Officer
3. (Karen Binder) Mark A. Furcolo, Director, Rhode Island Department of Revenue, re State of Rhode Island Monthly Meal and Beverage Report FY2020 Local 1.0 Percent Collections October 2019
4. Evaluation, Conservation, and Loan Agreements - Town of Bristol & Varnum Continentals - General Burnside Flags - signed copy
5. Warrant - Steven Saracino - Tree Warden (DEM Appointment Letter)
6. Warrant - Raymond Cordeiro - Bristol Housing Authority
7. Warrant - Susan C. Church - North and East Burial Grounds Commission
8. Warrant - Charles C. Cavalconte - North and East Burial Grounds Commission
9. Reappointment Application - David Guertin - Assistant Harbormaster (Appointed January 29, 2020)
10. Reappointment Application - Louis E. Frattarelli, Jr. - Assistant Harbormaster (Appointed January 29, 2020)
11. Reappointment Application - Daniel Blount - Assistant Harbormaster (Appointed January 29, 2020)
12. Reappointment Application - Seth Alix - Auxiliary Harbormaster (Appointed January 29, 2020)

**(CA) II. DISTRIBUTIONS/NOTICE OF MEETINGS**  
(Office copy only)

**Approval of consent agenda="Motion to receive and place these items on file."**

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1. BWRSC - Schedule of Meetings - January 27, 2020
2. BWRSC - Schedule of Meetings - February 3, 2020
3. BWRSC - Personnel/Contract - February 3, 2020
4. Christmas Festival - February 3, 2020
5. Conservation Commission - February 4, 2020
6. Historic District Commission - February 6, 2020
7. Technical Review Committee - February 3, 2020
8. Technical Review Committee - February 4, 2020
9. Technical Review Committee - February 25, 2020
10. Bristol Housing Authority - February 13, 2020
11. BWRSC - February 10, 2020

(CA) JJ. CLAIMS (REFERRALS)

**Approval of consent agenda="Motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust."**

1. Progressive Casualty Insurance Company for  
Jessica Tella re Claim for Damages

(CA) KK. CLAIMS (DENIALS)

**Approval of consent agenda="Motion to deny these claims and refer same to the Insurance Committee and the Interlocal Trust for response to claimant."**

1. Jason Seaburg, Esq. for Diane Ellis, 107  
Brook Avenue, Riverside, Rhode Island re  
Claim for Personal Injuries

(CA) LL. CURB CUT PETITIONS AS APPROVED BY THE DIRECTOR OF  
PUBLIC WORKS

**Approval of consent agenda="Motion to grant this curb cut per the recommendation of, and any conditions specified by, the Director of Public Works."**

(CA) MM. MISCELLANEOUS ITEMS REQUIRING COUNCIL APPROVAL

**Approval of consent agenda="Motion to approve these items."**

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There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 8:55 o'clock PM.

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Louis P. Cirillo, CMC, Council Clerk